

SA Wine Industry Transformation Unit Funding Application Process 2018



Step 1

Kindly answer the following questions:

1. Are you a black entrepreneur/farmer (private company), Trust, Broad Based Ownership Scheme, Employee Ownership Scheme, Service Provider, Trade Union, NGO or NPC delivering a product or service in the wine industry?
2. Is your company/organisation registered and have been operating for **two years**?

If yes to both of these questions proceed to step 2.



Step 2

Access the SA Wine Industry Transformation Unit website and download application form www.witu.co.za/documents



Step 3

Complete the relevant application form and ensure that the following documents are attach to your application.

Application forms without the relevant supporting documents will not be reviewed by the sub-committee or by the Board of Directors.

For **private companies**, the following:

- Certificate of Incorporation
- Share certificates and register if applicable
- Shareholders agreement (or equivalent revised company requirements)
- Sale of Shares Agreement
- Memorandum of Incorporation
- Certified Identity Documents of shareholders (Individuals)
- BEE certificate or Affidavit
- Evidence of registration with SAWIS
- Evidence of registration with WOSA where necessary
- Evidence of registration with Vinpro
- Evidence of registration with DAFF for A code
- Valid Liquor License
- Financial Statements
- Tax Clearance Certificate

Step 3 (cont)

For **Trusts, Broad Based Ownership Schemes (BBOS) and Employee Ownership Schemes (ESOP)** the following:

- Trust Deed/ or Scheme rules and names of Trustees
- List of beneficiaries of the trusts
- Evidence that the Scheme can do business with any other entity and not only with the 'donor' (arm's length relationship) or evidence of skills development and training for the entity to operate independently.
- BEE certificate or Affidavit

**Step 3
(cont)**

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- Evidence of registration with SAWIS
- Evidence of registration with WOSA
- Evidence of registration with Vinpro
- Evidence of registration with DAFF for A code
- Valid Liquor License
- Tax Clearance Certificate

**Step 3
(cont)**

For Service Providers, Trade Unions, NGO's and NPC's

- Proof of Registration
- Three Years Audited Financial Statements
- Certified identity documents of shareholders and beneficiaries (Individuals)
- B-BBEE certificate or affidavit reflecting BEE contribution
- Transparent Annual Programme Reporting Processes;
- Evidence of prior impact in the given field
- Clean Audit Track Record
- Tax Clearance Certificate
- Subjection to due diligence process for directors and service providers



Step 4

Submit application with all supporting documents to Ms Wendy Petersen at applications@witu.co.za

Kindly note the deadline dates that will be communicated on our website.



Step 5

Transformation Unit sub-committee document assessment process



Step 6

Transformation Unit Board approval on applications



Step 7

Applications feedback and recommendations